

Dear Photographer and /or Videographer,

Congratulations on being selected to photograph or videograph a wedding at Our Lady of the Lakes Catholic Church. We look forward to working with you and anticipate that your professionalism will provide the newlyweds with a lasting memento of such a sacred occasion.

Unfortunately, in the past, some photographers or videographers have abused the privilege of photographing or videographing a wedding ceremony in our church. To avoid any misunderstanding, kindly note the following regulations governing the taking of pictures at Our Lady of the Lakes.

1. The format of the wedding ceremony differs according to the wishes of the couple. Even if you have photographed previous weddings at Our Lady of the Lakes, we ask that you meet with the officiating priest or deacon at least 15 minutes prior to the scheduled time of the wedding. He will gladly outline the details of the ceremony for you so that you will be properly positioned to get the best possible camera angle. Being able to anticipate high points in the ceremony facilitates the taking of better pictures and avoids the distraction of unnecessary movement.
2. Flash photography is permitted except during the Eucharistic Prayer.
3. **Flood lighting is not permitted** nor may the electrical outlets in the church be used.
4. **Entry inside the sanctuary is not permitted** during the ceremony.
5. The church will be available for a reasonable length of time following the ceremony for additional family or group pictures. Entry into the sanctuary is permitted at this time.
6. Videotaping is permitted provided the camera is placed in the designated area and remains there during the ceremony. The camera must be battery operated and the videotaping must use the natural light of the church only.
7. The photographers and videographers can move around in the church only at the beginning when the procession starts and at the end when the recessional starts.
8. **Once the Mass has started the photographer and videographer need to be at their designed are and not move until the end.**

We look forward to a continued good working relationship with you.

Sincerely Yours,

Rev. Flavio Montes

Administrator